

VBHC VALUE HOMES PVT LTD

Annual Safety Management System Schedule

SN	DESCRIPTION	FORMAT NO	FREQUENCY	Remark
1	Safety Induction record	VBHC/EHS/F/001	On Joining of new workers	
2	Tool Box Meeting Record	VBHC/EHS/F/002	Daily	
3	Accident/Incident/Near Miss Report	VBHC/EHS/F/003	Whenever Applicable	
4	Daily Safety Check list	VBHC/EHS/F/004	Daily	
5	Monthly Safe Man Hour Report	VBHC/EHS/F/005	Monthly	
6	Safety Calendar	VBHC/EHS/F/006	Monthly	
7	Diesel yard	VBHC/EHS/F/007	Weekly - every Monday	
8	Work At Height Permit	VBHC/EHS/F/008	Whenever Applicable	
9	Work Permit For Excavation	VBHC/EHS/F/009	Whenever Applicable	
10	Work permit for Hot Work	VBHC/EHS/F/010	Whenever Applicable	
11	Unsafe Acts & Unsafe Condition Log Sheet	VBHC/EHS/F/011	Whenever Applicable	
12	Monthly safety review meeting		Monthly	
13	Observation Unsafe act & Unsafe condition report		Weekly - Every Monday	
14	Monthly safety award celebration		Monthly	
15	Fire Mock drill		Yearly	
16	Fall from height training		Yearly	
17	Evacuation Drill		Yearly	
18	Safety week celebration.		Yearly	
19	Health check up camp		Yearly	
20	First Aid training		Monthly	
21	Safety training like scaffolding, Housekeeping, Material handling, Material Stacking & etc.		Weekly	
22	Labor colony drinking water test report.		Weekly	
23	Safety Film Showing to labor		Monthly	
24	Drinking water & pest control schedule		Weekly	
25	Analysis report of ambient air quality.		Yearly	
26	Ambient Noise level monitoring report.		Yearly	
27	Doctor visit		Weekly	
28	Safety Internal Audit		Yearly	
29	External Audit		Yearly	
30	Vehicle check		Weekly	